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1. The first part of the document discusses the importance of maintaining accurate records of all transactions and the role of the accounting department in ensuring the integrity of the financial statements.

2. It also highlights the need for transparency and accountability in the financial reporting process, emphasizing the importance of disclosing all relevant information to the stakeholders.

3. The second part of the document focuses on the implementation of internal controls and the role of the internal audit function in monitoring and evaluating the effectiveness of these controls.

4. It also discusses the importance of regular communication and collaboration between the accounting department and other departments to ensure the accuracy and completeness of the financial data.

5. The third part of the document addresses the challenges faced by the accounting department in managing the financial data and the need for continuous improvement in the financial reporting process.

6. It also discusses the importance of staying up-to-date with the latest accounting standards and regulations to ensure compliance and accuracy in the financial reporting.

7. The fourth part of the document discusses the role of the accounting department in providing financial analysis and advice to the management, highlighting the importance of accurate and timely financial data in making informed decisions.

8. It also discusses the importance of maintaining a strong relationship with the external auditors and the need for regular communication and collaboration to ensure the accuracy and integrity of the financial statements.

9. The fifth part of the document discusses the importance of maintaining accurate records of all transactions and the role of the accounting department in ensuring the integrity of the financial statements.

10. It also highlights the need for transparency and accountability in the financial reporting process, emphasizing the importance of disclosing all relevant information to the stakeholders.

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